

***THE  
YUKON FOUNDATION***



***ANNUAL REPORT***

***December 11, 2019***

# ***A G E N D A***

***THE YUKON FOUNDATION - ANNUAL GENERAL MEETING  
WEDNESDAY, DECEMBER 11, 2019  
Coast High Country Inn, Whitehorse, Yukon***

**6:45 pm – Dinner**

- 1. MEETING – Call to Order 7:30 p.m.**
- 2. ADOPTION OF AGENDA**
- 3. ADOPTION OF AGM MINUTES of Wednesday, December 12, 2018**
- 4. REPORTS**
  - CHAIR - Michael Pealow
  - TREASURER – Kim Tanner
    - Adoption of Fiscal Oct 1, 2018 - Sept 30, 2019 Financial Statements
  - INVESTMENT COMMITTEE – Dianne Bruce
  - COMMUNICATIONS COMMITTEE – Stacy Lewis
  - AWARDS COMMITTEE – Jo-Ann Waugh for Verna Hart
    - Adoption of July 11 and July 16, Awards Committee Minutes
  - EXECUTIVE DIRECTOR - Sophie Partridge
- 5. BOARD MEMBERSHIP**
  - a) Positions Vacated
    - Blaise Shilleto – Board Member
    - Don Inverarity – Yukon Government Representative
  - b) Appointment of New Board Member
    - Keith Halliday to complete term vacated by Blaise Shilleto
  - c) Nomination of Board Members
    - Karen Hougen-Bell – Board Member and Past-Chair
    - Kim Tanner – Board Member and Treasurer
    - Helen Bowie – Board Member for Dawson AreaHave all agreed to be nominated for another term.
  - d) Fred Smith – Board Member
    - Has agreed to serve on the Board for another term, representing the Yukon Order of Pioneers
- 6. APPOINTMENT OF THE EXECUTIVE**
  - Michael Pealow – Chair
  - Karen Hougen-Bell – Past Chair
  - Kim Tanner – Treasurer,
  - Jo-Ann Waugh – Secretary
  - Keith Halliday – Executive Member
- 7. APPOINTMENTS - Four**

SOLICITORS - Macdonald & Company Lawyers	BANKERS - CIBC
INVESTMENTS – RBC Dominion Securities	AUDITORS - Crowe MacKay LLP
- 8. SPEAKER:** Kathy Gates
  - ~ 100<sup>th</sup> Anniversary of Martha Black’s Lecture “Wonders of the Yukon”
  - ~ Digitized Lantern Slides - Auspices of Yukon Archives.
- 9. ADJOURN**

# THE YUKON FOUNDATION



## ANNUAL GENERAL MEETING – WEDNESDAY, DECEMBER 12, 2018

**Fiscal Year October 1, 2017 to September 30, 2018**

**Wednesday, December 12, 2018**

**Held at the Coast High Country Inn, Whitehorse, Yukon**

**Convene: 6:00 p.m.**

**PRESENT: Total 50 Persons**

### **Executive**

Michael Pealow, AGM Chair

Karen Hougen-Bell

Jo-Ann Waugh

### **Directors in Attendance**

Helen Bowie

Al Doherty

John Firth

Jim Holt

Rolf Hougen

Lorraine Joe

Gordon Ryder

Fred Smith

Rick Staley

### **Directors not able to Attend**

Patricia Cuning

Verna Hart

Don Inverarity

Sharon-Ann Peter

Simon Mason-Wood

Kim Tanner

Lauren Whyte

### **Executive Director**

Sophie Partridge

### **Guest Speakers**

Keith Halliday - Interviews

Gordon Reed – Yukon Aboriginal Sport Circle

Kathy Gates – George Black

### **Guests:**

Collette Acheson – Whitehorse C of Commerce  
Mike and Wilma Brown

Dianne Bruce – RBC Dominion Securities

Karman Cheetham, (R Staley)

Kim Carter, Yukon College

Jay Dobson, Yukon College

Claire Dark, (L. Joe)

Dawn Dimond

Judy Fortin – Freedom Trails Riding Assoc.

Kathy Gates & Michael Gates

Keith Halliday

Lea Halliday

Ruth Holt

Miriam Holder

Margaret Hougen

Patricia Kohler

Gael Marchand – Yukon Aboriginal Sport Circle

Shannon Marks – Freedom Trails Riding Assoc.

Peter Murtagh

Jennifer Petelski

Mary-Anne Phillips

Gordon Reed – (Yukon Aboriginal Sport Circle)

Amy & John Ryder – Whitehorse Lions Club

Howard Ryder

Stephen Smyth

Thomas Scoffin – Crowe MacKay

Mary-Lou Smith

Atlin Shopland – (H. Bowie)

Janna Swales – Transportation :Museum

Marilyn Taylor & Wayne

Peter Woodruff – Crowe MacKay

**1. CONVENE – 6:00 p.m.**

The meeting was called to order. AGM Chair, Michael Pealow, welcomed members and guests. There were 50 persons in attendance. The meeting recessed during dinner and business resumed at 7:30 p.m.

The Chair introduced:

- ~ Jay Dobson and Kim Carter – Yukon College
- ~ Tonight’s speakers, Keith Halliday, Gordon Reed and Kathy Gates

**2. ADOPTION OF THE AGENDA**

*Moved by Jim Holt; seconded by John Firth*

*MOTION: THAT the Agenda be adopted as presented.*

**CARRIED**

**3. REVIEW and ADOPTION OF MINUTES**

The minutes of the Annual General Meeting of December 13, 2017 were reviewed.

*Moved by John Firth; seconded by Karen Hougen-Bell*

*MOTION: THAT the minutes of the Annual General Meeting held on December 13, 2017 be adopted as presented.*

**CARRIED**

**4. REPORTS**

**Motions to Approve**

- 4.1 Michael Pealow, Chair - Chair’s Report
- 4.2 Jo-Ann Waugh, Reviewers Applications Report

4.3 On behalf of Treasurer, Kim Tanner it was:

*Moved by Jo-Ann Waugh; seconded by Helen Bowie*

*MOTION: To accept the Oct 1, 2017–Sept 30, 2018 Financial Statements*

- 4.4 Dianne Bruce – RBC Dominion Securities Investment Statement
- 4.5 Michael Pealow - Chair – Awards Minutes
- 4.6 Sophie Partridge, Executive Director’s Fiscal Year Review

*Moved by Rolf Hougen; seconded by Lorraine Joe*

*MOTION: THAT the reports be adopted as presented.*

**CARRIED**

**5. APPOINTMENT OF BOARD MEMBERS for an ADDITIONAL TERM**

**There were no Board Member terms for renewal this year.**

**6. APPOINTMENT OF NEW BOARD MEMBER**

- ~ Don Inverarity – Government of Yukon

Appointment of the new Board Member was accepted

**BY ACCLAMATION**

**7. APPOINTMENT OF EXECUTIVE**

The following Yukon Foundation Board Members were appointed as Executive Directors

- ~ Michael Pealow – Chair
- ~ Karen Hougen-Bell, Past-Chair
- ~ Blaise Shilleto – Executive Member
- ~ Kim Tanner – Treasurer
- ~ Jo-Ann Waugh – Secretary

*Moved by Fred Smith; seconded by Jim Holt*

*MOTION: THAT the appointments to the Executive be accepted.*

**CARRIED**

**8. APPOINTMENTS - PROFESSIONAL SERVICES**

- |                      |                         |
|----------------------|-------------------------|
| ~ Solicitors         | Macdonald & Company     |
| ~ Bankers            | CIBC                    |
| ~ Auditors           | Crowe MacKay LLP        |
| ~ Investment Company | RBC Dominion Securities |

*Moved by Karen Hougen-Bell; seconded by Gordon Ryder*

**MOTION:** *THAT the solicitors, bankers, auditors and investment advisors as listed above be approved for the provision of professional services to the Yukon Foundation.*

**CARRIED**

**9. ACKNOWLEDGEMENTS**

One minutes of respectful silence was held in memory of Board Member Goody Sparling.

**The Chair thanked:**

- ~ Keith Halliday on video presentation interviews with scholarship recipients Candace Gribbon, Annina Altherr, scholarship recipients; as well as Jeff Bond interviewed re the Geoff Bradshaw scholarship fund.
- ~ Gordon Reed for his presentation for the Yukon Aboriginal Sport Circle
- ~ Kathy Gates for her historic presentation on the life of Yukoner George Black as MP for Yukon

**ADJOURNED 9:00 p.m.**

[Original signed by]

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Michael Pealow

[Original signed by]

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Jo-Ann Waugh, Secretary

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# THE YUKON FOUNDATION

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**YUKON FOUNDATION  
MINUTES of the AWARDS COMMITTEE MEETING  
July 11, 2019 and July 16, 2019**

**Place: Boardroom Co-Spaces, Whitehorse, Yukon  
Time: 6:00 p.m. to 9:15 p.m.**

**Present**

**Chair: Michael Pealow  
Awards Chair: Verna Hart  
Executive Member(s): Kim Tanner  
Executive Director: Sophie Partridge**

**Regrets: Karen Hougen-Bell, Blaise Shilleto, Jo-Ann Waugh**

**The Yukon Foundation scholarship and project applications were accepted online with a closing date of May 31; 1,879 online applications were received.**

**Following the established procedure used successfully in previous years, the applications by fund name were distributed to directors, donors and reviewers for recommendation. Each reviewer was provided with working papers listing:**

- ~ the name and number of the fund, and the dollar amount available in each fund,**
- ~ the number of grant applications received,**
- ~ the name of each scholarship applicant and project applicant.**

**Total Scholarship, Project Awards and Admin distributed in 2019 - \$240,736.98**

**Total funds available for distribution in summer 2019 - \$243,365.98**

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## THE YUKON FOUNDATION

### Chair's Report – December 11, 2019

Dear Directors,

This year we have been setting the stage for some very big changes. Thanks to the guidance and participation of the Directors and others, I am pleased to report that the Yukon Foundation has adopted a Strategic Plan.

Our Vision is:

**To be the foundation of choice for all Yukoners because of our reputation for:**

- **Making a difference in the lives of Yukoners by helping them achieve their potential, and**
- **A long history of excellent management, known for its integrity and effectiveness.**

**As the foundation of choice for Yukoners, we aspire to help twice as many applicants by doubling our endowment (to \$15M).**

To achieve this ambitious vision, we have established four goals:

- 1) Good governance that leverages the commitment and skills of our volunteers.
- 2) A modern, efficient, and effective administration.
- 3) Increased awareness of the Yukon Foundation amongst applicants, donors, and the Yukon community.
- 4) Double the endowment.

With respect to the second and third goals, I am pleased to announce that we have applied and been approved for a Government of Yukon Community Development Fund grant of \$36,630. Should the Board approve the signing of this contribution agreement at a Board meeting to be convened in the New Year, we will issue a Request for Proposals and use the funds to contract a professional or professionals to help us modernize the Yukon Foundation's administrative and communications systems.

The contractor(s) will assist with:

- 1) Implementing the new Communications Strategy;
- 2) Continued improvements to the application review and disbursement process;
- 3) The digitization of records and development of an online records management system;
- 4) The development of online forms (including online donations);
- 5) Improvements to the applicant and donor notification system and administration of payments; and
- 6) A review of and amendments to our Fund Policy, to help ensure our funds are managed efficiently and effectively.

This work is important to continue our long history of excellent management and to help us double our endowment – but also to make sure the Yukon Foundation is in a position to respond to new opportunities.

This year, the Yukon Foundation was invited by the Community Foundations of Canada to participate in the RBC Future Launch program. This program made funds available for youth-led projects and, unfortunately, due to capacity constraints, we were not in a position to help flow those funds to Yukon's youth. The Community Foundations of Canada will continue to bring us funding opportunities. Making sure we are in a position to take advantage of these opportunities will leverage our ability to help Yukoners achieve their potential through grants for students and projects.

We continue to maintain a membership with the CFC, which offers resources and learning opportunities to their members. I would like our Board to take advantage of some of these opportunities in the New Year. A CFC representative has offered to come to the Yukon to help us with our Fund Policy review work, which provide us with insights into how other foundations operate and will help us ensure we remain CRA compliant.

I got to experience the benefit of learning from other foundations first-hand this spring, when I traveled to Victoria to attend the bi-annual Community Foundations of Canada (CFC) conference. There, I had the opportunity to learn from community foundation directors and managers from across Canada and around the world. In many ways, the Yukon Foundation is unique, but we also share some similar challenges and opportunities. The conference was a tremendous learning opportunity and some of those lessons are already being used to help to shape the future of the Yukon Foundation. I look forward to sharing some of what I learned from that experience in the New Year and hope that some of you will join me for the next CFC conference in Toronto in 2021.

The stage has been set for a busy and exciting year ahead. To accomplish our goals, we need an active and engaged Board and volunteers. I will be reaching out to each of you early in the New Year to find out how you'd like to help us achieve our Vision.

Thank you to Sophie, the Executive, our Communications and Outreach Team, and everyone else who has contributed to the Yukon Foundation this year.

With gratitude,

[Original signed by]  
Michael Pealow

December 11, 2019



# THE YUKON FOUNDATION REPORT BY THE EXECUTIVE DIRECTOR

**October 1, 2018 to September 30, 2019**

During the 2019 fiscal year donations received totaled approx. \$90,000. To-date, the principal invested with RBC Dominion Securities totals \$7.6 million.

The accumulated interest provided our Yukon students with scholarships and Yukon residents with project awards. In 2019 the awards totaled \$230,839. Since the Foundation began providing scholarships in 1983, the total funding given to-date has reached \$3,950,713.

Applications for scholarships and projects are available on the Foundation's website. Applications received and processed in 2019 numbered 1,877. Two Hundred students applied. One Hundred and Fifty-Four scholarships were awarded.

***Donations were received for 25 established funds.***

- ~ Administration Fund
- ~ Timothy Bierlmeier
- ~ Helen & Orval Couch
- ~ Doug Craig
- ~ Netta & John DesRosiers
- ~ Ryan Downing
- ~ Ted Feser
- ~ Maureen & Gilles Fontaine
- ~ Bert & Karen Hadvick
- ~ The Hougen Family
- ~ Shawn Kitchen/Scouts Council
- ~ Patricia Kohler
- ~ Roy Minter
- ~ Les McLaughlin
- ~ James McLachlan
- ~ Garry Phillips
- ~ Paula Joan Riehl
- ~ Evelyn & Ron Smyth
- ~ Ben Sheardown
- ~ The Tanner Family
- ~ Vancouver Yukoner's Legacy
- ~ Village of Mayor
- ~ Matthew Webster
- ~ Dr. Anne Williams
- ~ Yukon College Board of Governors

***Inquiries for Establishing New Funds***

Eleven inquiries were received during this fiscal year, with four new scholarships established.

***Short Term Fixed Yearly Funds***

Inspire Song – North of 90	\$ 2,700
Northern Canadians	250
Northern Lights Judo	250
Whitehorse Lions Club – Bursary	1,000
Whitehorse Lions Club – John Flesher	1,000
Whitehorse Lions Club – Lloyd Ryder	1,000
Reid Parent	500
Rendezvous Rotary	1,000
Earl Thornton	500
Susan Thompson (Dept. of Education)	1,000
Varsity Athletic	1,000
Yukon Order of Pioneers	3,000

***Tax Receipts*** - are issued to all individuals who donate to the Yukon Foundation.

***Insurance Policies***

The Yukon Foundation has been named as insurance beneficiary by seven Yukon families.

***Meetings***

- ~ Four Executive meetings were held – Oct 18/18, Nov 30/18, Feb 26/19, June 18/19
- ~ Annual General Meeting – Wednesday, December 12, 2018
- ~ A Strategic Planning Session was held on January 20, 2019 – 22 persons attended.
- ~ Meeting with Commissioner Angelique Barnard, April 9, 2019
- ~ Awards Committee Meeting, July 11 and July 16, 2019
- ~ Four Investment Committee meetings held between fiscal Oct 1, 2018 and Sept 30, 2019

***A Founders Night*** was held at the MacBride Museum on April 25<sup>th</sup> attended by approximately 100 persons. Several Founding members and their families attended. The purpose of the evening was to raise awareness of the Foundation with a view to attracting donations. The event took place in the upper room of the MacBride Museum. Ione Christensen was guest speaker.

***Advertising – Scholarships and Projects are in the Foundation website***

- ~ Website: A new informative website was created to advise students and groups of the availability of Yukon Foundation scholarship and project funding, and
- ~ To advise the public of the Foundation's activities.
- ~ Brochures are sent to Yukon secondary schools and local businesses in early May.

***Thank You to Our Team of Professional Supporters***

- ~ Crowe MacKay LLP: Blaine, Peter, Caleb, Rose and Marie
- ~ RBC Dominion Securities: Dianne Bruce, Tanya Sharkey and Staff
- ~ Macdonald & Company: Grant Macdonald, Anna Sweeney and Company staff
- ~ CIBC, the Foundation's Bankers

Many thanks to Yukon Foundation Board members, the Communications Committee, and the Executive for your generous time and support.

[Original signed by]

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Sophie Partridge  
Executive Director

**YUKON FOUNDATION DIRECTORS**  
*as at the*  
**Annual General Meeting, Wednesday, December 11, 2019**  
[yukonfoundation@klondiker.com](mailto:yukonfoundation@klondiker.com)  
[www.yukonfoundation.com](http://www.yukonfoundation.com)  
**867 393-2454**

<b>Name</b>	<b>Copy for Website</b>	<b>Appointed</b>	<b>Term Expires</b>
<b><u>Executive:</u></b>			
Michael Pealow	Chair	December 2016	December 21, 2021
Karen Hougen-Bell	Past Chair	December 2019	December 31, 2024
Blaise Shilleto	Executive	December 2016	December 31, 2021
Kim Tanner	Treasurer	December 2019	December 31, 2024
Jo-Ann Waugh	Secretary	December 2016	December 31, 2021
<b><u>Directors:</u></b>			
Helen Bowie	Dawson District	December 2019	December 31, 2024
Patricia Cunning	MacBride Museum	December 2016	December 31, 2021
Al Doherty	Yukon Chamber of Mines	December 2017	December 31, 2022
John Firth	Yukon Foundation	December 2017	December 31, 2022
Verna Hart	Awards Chair	December 2016	December 31, 2021
Jim Holt	Watson Lake Region	December 2016	December 31, 2021
Rolf Hougen	Honorary Life Member		
Vacant	Government of Yukon	December 2017	December 31, 2022
Lorraine Joe	Yukon Indian Craft Shop	December 2017	December 31, 2022
Simon Mason-Wood	Mayo District	December 2017	December 31, 2022
Sharon Ann Peter	Council for Yukon First Nations	December 2017	December 31, 2022
Gordon Ryder	Yukon Foundation	December 2016	December 31, 2021
Fred Smith	Yukon Order of Pioneers	December 2019	December 31, 2024
Rick Staley	Alaska Highway North	December 2017	December 31, 2022
Lauren Whyte	Law Society of Yukon	December 2016	December 31, 2021

# **THE YUKON FOUNDATION**



## ***Patrons*** **2019**

*Larry Bagnall*  
*Helen Bowie*  
*Dianne Bruce*  
*Al Doherty*  
*John Firth*  
*Carol Campion*  
*Ione Christensen*  
*Marjorie Copp*  
*Karla Desrosiers*  
*Verna Hart*  
*Miriam Holder*  
*Karen Hougen-Bell*  
*Patricia Kohler*  
*Lebarge Ranch*  
*Lorraine Joe*  
*Sophie Partridge*  
*Michael Pealow*  
*Mary-Anne Phillips*  
*Fred Smith*  
*Steve Smyth*  
*Kim Tanner*  
*Jo-Ann Waugh*  
*Terry Weninger*

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***THE  
YUKON FOUNDATION***

***Observing the 39th Anniversary  
of  
Yukoners Helping Yukoners***